

No. 1/6/2020-NTTM
Government of India
Ministry of Textiles
(Technical Textiles & Innovations)

Udyog Bhawan, New Delhi
Dated: 13th December, 2024

OFFICE MEMORANDUM

Subject:- Filling up of 01 (one) post of Deputy Mission Director in National Technical Textiles Mission on deputation basis in the Ministry of Textiles – Reg.

The undersigned is directed to say that one post Deputy Mission Director (pay matrix level 11) is proposed to be filled up by transfer on deputation basis for operation under National Technical Textiles Mission (upto 31.03.2026) in the Ministry of Textiles.

2. The qualification and experience required for the post and other details are given in **Annexure-I**.

3. It is requested that the applications of eligible officers may be sent through proper channel, in prescribed format (**Annexure-II**), to the Under Secretary, Ministry of Textiles, Room No. 338, Udyog Bhawan, New Delhi-110011 or through email (tammt@nic.in) **within 30 days** from the date of issue of this OM along with the following supporting documents:

- (i) Up-to-date APAR dossiers of the applicant or clear photocopies of their APAR for the last 5 years duly attested by a Group 'A' officer (not below the rank of Under Secretary to the Government of India).
- (ii) A statement showing major or minor penalties, if any, imposed on the officer during the last service period.
- (iii) Integrity Certificate/Vigilance clearance in respect of the officer.
- (iv) Cadre clearance in respect of the officer.

4. Applications received after the closing date for receipt of applications or received without APAR dossiers (or attested photocopies of APAR) and other documents/information mentioned above or otherwise found incomplete will liable to be rejected. Officers who apply for the post will not be allowed to withdraw their candidature subsequently. While forwarding the applications, it may please be verified and certified that the particulars furnished by the officers are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his/her duties.

5. Pay of the officer selected on deputation will be regulated in accordance with relevant instructions of the Department of Personnel & Training as amended from time to time.

Encl.: As above.

(Rajesh Jain)

Under Secretary to the Govt. of India

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Copy to:

1. Department of Personnel & Training – with the request to kindly upload it on the website of DoP&T and e-HRMS for giving wide publicity.
2. All Ministries / Departments of Government of India (As per standard list)
3. NIC - for uploading it on the website of Ministry of Textiles.

ANNEXURE-I

1	Name of the post	Deputy Mission Director
2	Ministry/ Department/ Office	National Technical Textiles Mission under Ministry of Textiles, Government of India.
3	No of Vacancies	One (1)
4	Pay scale/ pay matrix	Level-11 as per 7 CPC
5	Method of recruitment	On deputation
6	Eligibility & Age limit	(a) Officers of the Central Government/ Autonomous Bodies / Statutory Bodies (i) Holding analogous posts on a regular basis in the Cadre / Department / Organisation; or (ii) With three years regular service in the grade after appointment thereto on a regular basis in the Matrix of Level-10 or equivalent in the present Cadre / Department / Organisation; and (b) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.
7	Educational and other qualifications required	Relevant experience in programme implementation of Government Schemes.
8	Period of Deputation	Period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other Organization/Department of the Central Government shall be upto 31.03.2026.
9	Last date	13 th January 2025

ANNEXURE-II

S. No.	Details Required	To be Filled by the Applicant
1.	Name of the Candidate (in block letters)	
2.	Father's /Husband's Name	
3.	Date of Birth	
4.	Date of Retirement	
5.	Present post held with date from which held	
6.	Educational Qualifications	
7.	Pay Scale of the post held and pay drawn at present	
8.	Details of service / Experience in various posts	
9.	Date from which in continuous Government Service	
10.	Whether belongs to SC/ST/OBC	
11.	Address of Correspondence	
12.	Permanent Residential Address	

Signature of the Candidate

Date:

Place:

CERTIFICATE

(To be given by Head of the Department)

Certified that the particulars have been verified and learned to be correct